

Lavendon and District Residents' Association

CONSTITUTION

1. Name

The name of the Association shall be '**Lavendon and District Residents' Association** hereinafter called "The Association".

2. Objectives

The objective of the Association, shall be:

To act in the general interests of residents in matters where a unified approach to any common issue is required.

3. Membership

Residents from Lavendon and surrounding district will be eligible for membership of the Association.

4. Subscriptions

If an annual subscription is deemed necessary by the Association, it shall be for each calendar year ending on 31st December, payable in advance. The amount of the annual subscription shall be determined by the Association at the Annual Meeting or any other extraordinary meeting.

5. OFFICERS & COMMITTEE

The officers and Committee Members of the Association, all of whom shall be honorary, shall consist of Chairman, Secretary, Treasurer and such others (committee members) as shall be deemed necessary from time to time. The officers and Committee Members shall be elected annually from the member association delegates at the Annual Meeting, the retiring officers being eligible for re-election. The Association shall have power at an ordinary meeting to fill any casual vacancy.

6. MANAGEMENT

The management of the Association shall be vested in the officers.

7. MEETINGS

Meetings will be held at least annually but at other times where it is deemed necessary by the Officers.

8. ANNUAL MEETING

The Annual Meeting of the association's members shall be held in January each calendar year at a date notified by the Officers. The main business of the Annual

Meeting will be to elect Officers and Committee Members for the ensuing year and to review the income and expenditure of the audited accounts of the Association.

9. SPECIAL MEETING

The Chairman may call a Special Meeting of the Association and where a request in writing is received then consideration to holding a special meeting will be given. Such meetings will be convened within 28 days of request or notification by the Chairman.

10. QUORUM

Six committee members, including at least one of the officers, shall form a quorum.

11. VOTING POWERS

Each member of the Association being personally present shall be entitled to one vote on each proposal and in the case of an equal number of votes being given for and against any proposal, the Chairman of the meeting shall be entitled to a second or casting vote. .

12. MINUTES

The Association shall record proper minutes of each meeting, which shall be submitted for approval at the next meeting and, if approved, be signed by the Chairman of the meeting as a true record.

13. ACCOUNTS

The Association shall cause proper books of account to be kept in respect of:

- a) All sums of money received and expended by the Association and the matters in respect of which such receipts and expenditure took place.
- b) The assets and liabilities of the Association.

The books and accounts shall be kept at the residence of the Treasurer and shall be open to inspection by members of the association at any reasonable time. The accounts shall be laid before the Annual Meeting, showing a proper income and expenditure account for the preceding twelve months.

14. AUDIT

There shall be appointed at each Annual Meeting an Auditor who shall be independent of the Association.

15. ALTERATION OF RULES

No rule may be added to, repealed or otherwise altered except at an Annual or Special Meeting. Notice such alterations must be given to the Secretary not less than 28 days before the date of the Meeting, who must circulate the alteration to Association Members not less than seven days before the Meeting. A resolution to alter the Rules must be passed by not less than three-fourths of such delegates as

are present and voting thereon.

16. EXTRA POWERS

The Association shall have powers to make and amend byelaws not inconsistent with these Rules to deal with circumstances not provided for by the same. Such byelaws shall be incorporated into the above Rules at a subsequent Annual or Special Meeting.

17. DISSOLUTION

In the event of not less than three-fourths of the delegates present at an Annual or Special Meeting voting that the Association be dissolved, any remaining funds shall be donated to a local charity which will be decided by majority vote.

This Constitution was adopted at a Committee meeting held on: 13/Jan/2009

Please Note. Names withheld for security purposes.

Chair

Signature

Secretary

Signature

Date: 13 January 2009