



## LAVENDON PARISH COUNCIL

The Minutes of the Monthly Meeting of the Parish Council held in the Old School Building, High Street, on Monday, 9 May 2011 at 7.30 pm.

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Present: Mrs K Porter [Chair], Mrs B Shaw [Vice Chair], Mrs J Underwood, Mrs S Boon,  
Mr J Edwards  
Mrs E Gillies [Clerk]  
3 members of public,  
Apologies: Mr D Tomkins, Cllr D Brock, Cllr P Geary

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1. The Chair welcomed all those present and apologies for absence were noted.
2. **The Minutes of the Monthly Meeting held on 11 April 2011 were resolved.**
3. **Declaration of Interests on Agenda items - None**
4. **Finance Report:**
  - a. Items submitted for payment in May were resolved.
5. **Playbuilder /WREN funding for playing field** – update – The Chair informed all that start date is 16 May 2011 and that letters had been sent to those residents immediately surrounding the playing field regarding the access from the Glebe and care to be taken whilst work was undertaken. This letter was also put on the website.
6. **Other Ongoing Issues:**
  - a. *Landscaping* – Broken stiles at Rectory Farm and Abbey Farm have been reported to Milton Keynes Council for attention. It was also noted that the grass cutting leaves a mess once done. This will be passed on to Cllr Brock and Cllr Geary.
  - b. *Cemetery* – Clerk explained that the map at the cemetery needs to be totally redone, as continuous photocopying to update has made it almost illegible. New notice boards and a system to computerise burial records and the map to be looked into. Clerk was asked to contact Cllr Geary to see if he knows who the council would contact to plan levelling and setting up the cemetery extension.
  - c. *Pavilion* – The Clerk is to contact the electrician to do PAT testing on equipment, contact a plumber to look at the hot water system.
  - d. *Allotments* – changes to Allotment Tenancy Agreement – The amended Terms & Conditions were resolved and this along with a letter regarding the water payment system will be emailed to all allotment holders.  
The Clerk was requested to purchase a PDF version of Allot at a cost of £15, which was resolved.
  - e. *The Old School – updates* - Funding for tarmac areas - update. The tarmac work is to start on 12 May 2011.

**7. PUBLIC QUESTION TIME.**

Q. The council were asked how many allotment holders there were.

A. There are 21.

Q. Has there been any contact from the gentlemen doing the presentation at the Annual Parish Meeting held on 27 April 2011 at the Village Hall on proposals for the Saltbox.

A. Not as yet.

**8. Matters Arising:**

*a. for information* - The Clerk informed the council of hospital treatment over next two weeks on her eyes which could affect her ability to work temporarily.

The Clerk informed the council that both herself and the RFO had been booked on the HMRC Paye/Tax Training course at Aylesbury on 24 May 2011 and it would incur a cost of £5-10, which was resolved.

The Chair informed the council that the wine for the Annual Parish Meeting was purchased at a cost of £40, resolved by the council.

*b. for future agendas* – June Agenda - Open Day for the Playing Field refurbishment and in October the Diamond Jubilee Celebrations

The meeting closed at 8.45 pm

Signed .....Chairman

Dated .....