



LAVENDON PARISH COUNCIL

The Minutes of the Monthly Meeting of the Parish Council held in the Old School Building, High Street, on Monday, 11 October 2010 at 7.30 pm.

Present: Mrs K Porter [Chair], Mrs B Shaw [Vice Chair], Mrs June Underwood
Mr D Tomkins, Mr J Edwards
Mrs E Gillies [Clerk], Miss M Franklin [RFO]
Cllr P Geary, 3 members of the public

Apologies: Cllr D Brock, Mr A Morley

1. The Chair welcomed all those present and apologies were noted. The Chair then proposed a co-optation of Mrs S Boon, who has attended several monthly meetings, as a councillor. The vote to co-opt Mrs Boon was resolved and she signed the Declaration of Acceptance of Office of Councillor.

2. **The Minutes of the Monthly Meeting of the Parish Council held on 13 September 2010 were resolved.**

3. **Declaration of Interests on Agenda items - none**

4. **Finance Report:**

- a. A question was raised over the amount to be paid to the cleaner at the Pavilion. It was confirmed that £10 an hour on a fortnightly basis; plus cleaning materials and tools supplied by the council was resolved. The Clerk was requested to send a letter to the cleaner confirming these agreed points.

Items submitted for payment in October were resolved

5. **Other Ongoing Issues:**

a. *Landscaping – Playing field* – It was reported that there is no news from WREN on funding, but receipt of the application has been confirmed.

The Village Hall Committee have put in a request to do a car boot sale on the Playing Field to raise funds. The council confirmed they are happy for this to happen, but await the proposed date, as it would be subject to the ground conditions and works expected to start the new play area.

b. *Cemetery – update* – the solicitors have now confirmed that the additional land for the extension has now been transferred, but await the Land Registry documentation. The council are to look into fencing costs. Cllr Geary to provide a name for fencing company and council to look into probationers to do the hedging. The Clerk is to clarify with Cold Brayfield Estates if the area has been marked out.

c. *Allotments – updates* – the new allotment area has now been marked out, with 10 new spaces in all, and letters sent to those on the waiting list, noting that the rent is currently under review. The Council resolved the new rent at £4 per pole due to rising water and maintenance costs. This also includes the rent increase made by the Diocese when they reviewed and re-issued a new Lease for the whole site. The Council allotment representatives and Allotment Holders committee are reviewing the Terms and Conditions, which will be sent out with letters explaining the rent increases to the current holders.

d. *Pavilion – updates – lighting and notice boards* – The Chair informed the council that one letter endorsing the changes proposed had been received by planning. Mr Edwards and Mr Tomkins are to check out the insulation in the roof area and report finding back to the Finance meeting, in order that a decision can be made on what area needs to be done.

The Clerk is to cost pin boards for the Pavilion – 1-1 x 1m and 1 - 3 x 1 m.

e. *The Old School* – funding for tarmac areas, back and front of building – the Clerk explained the difference in costings from the three companies who quoted and was requested to obtain additional quotations from the Tarmac companies for re-surfacing the area properly; rather than doing a patch job, which would only last a short time and not be Best Value. Funding will be required to cover the work as it costs approximately £20,000 for the back play area alone. The Clerk will discuss funding options with the Manager of the Nursery, to see if both parties can get funding in order that this work may be done.

6. Neighbourhood Management Structure – The Chair informed the council that Auzra Flynn would be attending the November meeting to explain how the new system would work and explain the services changes. It is hoped that Mr R Ward, the manager for rural areas would also be present.

7. Planning – it was noted that Planning had been put in for 14 Castle Road and the council had no objections.

8. PUBLIC QUESTION TIME. The question on Removal lorries at Nest Farm was raised. The Chair confirmed that the owners at Nest Farm had been given planning permission to use the building for storage and park their lorries.

9. Matters Arising:

a. *for information*

b. *for future agendas*

The meeting closed at 9.05 pm

SignedChairman

Dated