



## LAVENDON PARISH COUNCIL

The Minutes of the Monthly Meeting of the Parish Council held in the Old School Building, High Street, on Monday, 9 November 2009 at 7.30 pm.

---

Present: Mrs K Porter [Chair], , Mr A Morley, Mr D Tomkins, Mrs J Underwood,  
Mrs P Butler, Mr J Edwards  
Mrs E Gillies [Clerk], Miss M Franklin [RFO].  
Cllr D Brock, Cllr P Geary  
2 members of public

Apologies: Mrs B Shaw [Vice-Chair]

---

1. The Chair welcomed all those present and the apologies for absence were noted.
2. **The Minutes of the Monthly Meeting of the Parish Council held on 12 October 2009 were resolved.**

**The council resolved both the accounts for the Finance & Budget Meeting held on 19 October 2009, and the Minutes of the Finance and Budget Meeting held on 19 October 2009.**

3. **Declaration of Interests on Agenda items** - there were none
4. **Other Ongoing Issues:**
  - a. *Landscaping* – The gate at the Pavilion is in need of fixing under Health & Safety – Clerk to deal.
  - b. *Cemetery – update* – still awaiting confirmation of Boundary for proposed Cemetery Extension being put within Lavendon.
  - c. *Allotments – update* - New Lease documentation is still awaited along with notification of the raised rental costs. Pathways on the whole area will be looked at once additional allotment area is confirmed.
  - d. *'Lavendon' entry signs – update* – the signs have now been placed at the four entrances to the village. Thanks were given to Cllr Brock for gaining a grant of £500 towards the signs. Feedback is already coming in on how good the signs look.
  - e. *Pavilion – update* – Mr Edwards and a team decorated the Pavilion main hall in readiness for the Stay and Play sessions. A good job has been done on the decorating but it was reported that the heating system needs to be addressed or replaced, and some re-plastering is required due to the flooding last summer. The first 'Stay and Play session has been held and was a success, but the council will monitor future sessions to ensure its sustainability.

**5. Lighting – Old School and Pavilion**

Three quotations have been sought and once all have finally been received the council will choose the one giving best value for money.

**6. Finance Report:**

- a. Items submitted for payment in November were resolved

**7. PUBLIC QUESTION TIME.**

The members of the public present stated how nice the new village entrance signs were.

**8. Matters Arising:**

- a. *for information* A sub-committee is set up for the Pavilion / future use and project management – Mr Edwards/ Mr Morley / Mrs Porter. Mrs Shaw to be confirmed.
- b. *for future agendas* – Rural Transport, invite representative to April Annual Meeting.

The meeting closed at 9.10 pm

*The next item is a Contractual matter and therefore all persons other than the Parish Council must leave at this point.*

**9. Contracts - Clerk and RFO.**

Proposals to adopt the Model Contract from NALC were accepted by both the Clerk and RFO and will be put into force from the 1 January 2010.

Signed .....Chairman

Dated .....